

### **Criteria for Selecting and Prioritizing Change Initiatives Suggested by Employees**

When choosing which employee-recommended change initiatives to launch, use the following criteria:

- Positive impact across multiple functions
- Utilizes internal resources that are available and willing
- Has cross-functional leadership support
- Cost/benefit to the organization
- Solves a business problem
- Positive impact to key business processes
- Alignment to a strategic goal
- Addresses a challenge within the organization
- Enables for innovation
- Enables for taking advantage of an opportunity
- Is of interest to and will engage many employees
- Will enable for improved customer satisfaction

Use weighting factors to better evaluate against each criterion  
For example, 1 > 10; where 1 = less important and 10 = most important.